



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MAY 2024 - 31 AUGUST 2024

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Phil Porter
Chief Executive

FORWARD PLAN INDEX OF ITEMS

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Children's Services Staff Structure	Risthardh Hare Risthardh.Hare@sefton.gov.uk Tel: 0151 934 2618	7
Maritime Corridor Scheme - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	8
Southport Eastern Access Scheme - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	9
Procurement of Temporary Accommodation	Allan Glennon allan.glennon@sefton.gov.uk	10
Local Electric Vehicle Infrastructure - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	11
Approval of Sandway Homes Phase 1A Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842	12
Bootle Area Action Plan - Publication	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	13
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Details of Decision to be taken	Future Approach to Commissioning of Residential & Nursing Care Sector Report outlining and seeking approval around the future approach to commissioning of Residential & Nursing Care Sector			
Decision Maker	Cabinet			
Decision Expected	23 May 2024 Decision due date for Cabinet changed from 04/04/2024 to 23/05/2024. Reason: the proposals to be included are in the process of being formulated			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Council officers			
Method(s) of Consultation	Meetings and Emails, MS Teams Calls,			
List of Background Documents to be Considered by Decision-maker	Future Approach to Commissioning of Residential & Nursing Care Sector			
Contact Officer(s) details	Kate Edgar kate.edgar@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Determination of Proposal to Establish SEND Resource Provision at Marshside Primary School, Southport To seek determination of proposal to establish SEND resource provision at Marshside Primary School, Southport			
Decision Maker	Cabinet			
Decision Expected	23 May 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Assistant Director of Children's Services (Education)			
Persons/Organisations to be Consulted	Local Authority, Parents, governors, other schools in the surrounding wards			
Method(s) of Consultation	meetings, emails, published on council website			
List of Background Documents to be Considered by Decision-maker	Determination of Proposal to Establish SEND Resource Provision at Marshside Primary School, Southport			
Contact Officer(s) details	Tracy McKeating tracy.mckeating@sefton.gov.uk Tel: 0151 934 3269			

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Details of Decision to be taken	Children's Services Staff Structure To seek approval for the implementation of a staff structure for Children's Services			
Decision Maker	Cabinet			
Decision Expected	23 May 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Executive Director of Children's Social Care and Education			
Persons/Organisations to be Consulted	Staff and trades unions			
Method(s) of Consultation	Meetings, briefings and emails			
List of Background Documents to be Considered by Decision-maker	Children's Services Staff Structure			
Contact Officer(s) details	Risthardh Hare Risthardh.Hare@sefton.gov.uk Tel: 0151 934 2618			

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Details of Decision to be taken	Maritime Corridor Scheme - Receipt of Capital Funding This report seeks Cabinet and Council approval for the receipt of Capital funding from the Liverpool City Region Combined Authority and inclusion in the Council's Capital Programme.			
Decision Maker	Cabinet Council			
Decision Expected	23 May 2024 11 Jul 2024 Decision due date for Cabinet changed from 04/04/2024 to 23/05/2024. Reason: confirmation of capital funding from the Liverpool City Region Combined Authority is still awaited			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Litherland; Molyneux; Netherton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Highways and Public Protection) Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services; and Chief Legal and Democratic Officer			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Maritime Corridor Scheme - Receipt of Capital Funding			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	Southport Eastern Access Scheme - Receipt of Capital Funding This report seeks Cabinet and Council approval for the receipt of capital funding from the Liverpool City Region Combined Authority and inclusion in the Council's Capital Programme.			
Decision Maker	Cabinet Council			
Decision Expected	23 May 2024 11 Jul 2024 Decision due date for Cabinet changed from 04/04/2024 to 23/05/2024. Reason: confirmation of capital funding from the Liverpool City Region Combined Authority is still awaited			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Dukes; Kew; Norwood			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services; and Chief Legal and Democratic Officer			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Southport Eastern Access Scheme - Receipt of Capital Funding			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	Procurement of Temporary Accommodation To seek approval for the procurement of temporary accommodation for homeless households.			
Decision Maker	Cabinet			
Decision Expected	23 May 2024 Decision due date for Cabinet changed from 04/04/2024 to 23/05/2024. Reason: Further work on a procurement plan is required			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Communities)			
Persons/Organisations to be Consulted	Assistant Director for Corporate Services and Customer Services (Strategic Support).			
Method(s) of Consultation	Emails and Phone Calls.			
List of Background Documents to be Considered by Decision-maker	Procurement of Temporary Accommodation			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

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Details of Decision to be taken	Local Electric Vehicle Infrastructure - Receipt of Capital Funding This report seeks Cabinet and Council approval to receive Local Electric Vehicle Infrastructure capital funding from the Liverpool City Region Combined Authority and to install electric vehicle charging points as indicated in the report.			
Decision Maker	Cabinet Council			
Decision Expected	23 May 2024 11 Jul 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Highways and Public Protection) Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer & Monitoring Officer; and Executive Director of Corporate Resources and Customer Services			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Local Electric Vehicle Infrastructure - Receipt of Capital Funding			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	Approval of Sandway Homes Phase 1A Business Plan Approval of the Phase 1A Business Plan outlining future housing development by Sandway Homes.			
Decision Maker	Cabinet			
Decision Expected	23 May 2024 Decision due date for Cabinet changed from 01/02/2024 to 23/05/2024. Reason: to enable firm costs, rather than indicative costs, to be obtained from a contractor			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Approval of Sandway Homes Phase 1A Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Area Action Plan - Publication Report seeking approval for publication of Bootle Area Action Plan (Local Plan Document) for public comment and subsequent submission to Secretary of State for Examination in Public.			
Decision Maker	Cabinet Council			
Decision Expected	20 Jun 2024 11 Jul 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre; Litherland; Netherton and Orrell			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing) Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	General public, local businesses, stakeholders, local ward members, organisations active in Bootle area.			
Method(s) of Consultation	The Bootle AAP has been subject to wide public and stakeholder engagement. This primarily occurred at two previous stages (2021/22 and 2023).			
List of Background Documents to be Considered by Decision-maker	Bootle Area Action Plan - Publication			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

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Details of Decision to be taken	Southport Pier Update relating to Southport Pier, following progression of pre-construction work (and in advance of any award of the required capital funding, at the time of adding to the forward plan)			
Decision Maker	Cabinet Council			
Decision Expected	25 Jul 2024 12 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place Executive Director - Place			
Persons/Organisations to be Consulted	potential external funding bodies; other key stakeholder groups such as Southport Pier Trust			
Method(s) of Consultation	external communications activity			
List of Background Documents to be Considered by Decision-maker	Southport Pier			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

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Details of Decision to be taken	Annual Progress Report Climate Emergency Progress made on the Climate Emergency Declaration during 2023/24			
Decision Maker	Cabinet Council			
Decision Expected	20 Jun 2024 11 Jul 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Consultation ongoing with departments across the Council to bring together carbon footprint figures and reporting relevant activities.			
Method(s) of Consultation	DMT Climate officers group meetings/emails.			
List of Background Documents to be Considered by Decision-maker	Annual Progress Report Climate Emergency			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

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Details of Decision to be taken	Treasury Management Outturn 2023/24 This outturn report provides Members with a review of the Treasury Management activities undertaken during 2023/24 and an update on the in year position for 2024/25.			
Decision Maker	Cabinet Council			
Decision Expected	25 Jul 2024 12 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2023/24			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

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Details of Decision to be taken	Asset Disposal - Pendle Drive, Litherland To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in land and buildings at Pendle Drive, Litherland			
Decision Maker	Cabinet			
Decision Expected	23 May 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet Member and Senior Management			
Method(s) of Consultation	Meeting and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Pendle Drive, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in part of the former Bootle High School site, Brown's Lane, Netherton			
Decision Maker	Cabinet			
Decision Expected	23 May 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet Member and Senior Officers			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Equality, Diversity and Inclusion Annual Report Annual report of progress in respect of equality, diversity and inclusion, relating to implementation of Sefton's EDI strategy and action plan for 2023-2027 published in April 2023.			
Decision Maker	Cabinet			
Decision Expected	25 Jul 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Council staff, external engagement including via Race Equality Monitoring Group, and various external partners and stakeholder groups			
Method(s) of Consultation	Corporate Equalities Group, and via other internal communications channels and forums; dialogue with external partners			
List of Background Documents to be Considered by Decision-maker	Equality, Diversity and Inclusion Annual Report			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			